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Dear Parents and Carers,

## Stage 6 Textbook Information Reminder to Complete Purchases

This is a reminder for all school families about the requirement to purchase textbooks and resources for the coming year.

Thank you to those families that have already completed the order process, for those that haven't it is not too late to order your school resources via Box of Books, and we strongly recommend placing your order as soon as possible.

Given the potential for supply chain disruptions due to Covid-19, by placing your order as early as possible you will maximise delivery of your back to school order as close to the commencement of the school year as possible.

## How to place your order with Box of Books

- 1. Visit <u>Box of Books Shop</u> to log into your existing parent/guardian account or create a new account if it is your first purchase.
- 2. Add each student, by inputting their email address: xxxxxx@parra.catholic.edu.au and nominate school and year group
- 3. Select the items you wish to purchase from the booklist shown
- 4. Use the checkout to organise postage direct to your nominated address and complete payment

We appreciate the focus families have in ensuring their students are ready for day one of school with their physical books and resources; however please remember, your student is all set for back to school as soon as you place your order as digital resources are available as soon as your purchase is complete - Students can access their digital resources by logging into their school portal using their school email credentials.

If you require any assistance placing your order, you can contact the Box of Books team directly by clicking here.

For further assistance, please see this short informative guide on <u>How to Purchase Books</u> or contact the Box of Books team through the in-app support function (located at the bottom right corner of the shop).